520 Arizona Avenue, Santa Monica, CA 90401

t 310. 451. 8880 f 310. 451. 8803

www.akashacenter.com

- 1. The insurance processing fee is \$25.00/per claim and can be either deducted from insurance reimbursement, applied toward next visit or pay fee upfront. Please inform our front office on which payment arrangement you prefer.
- 2. Our billing service is for Akasha Center for Integrative Medicine, LLC and de Mello Medical Corporation services and our medical biller will prepare and submit claims to your health insurance carrier.
- 3. The claims will be sent out as an out of network provider and best efforts will be made for insurance to remit payment.
- 4. In the event remittance advice and payment is released to our office, we will inform you of the payment. You will have the option to place a credit on their account toward your next medical visit or receive a check by mail. Please note if the \$25.00/per claim fee was not collected at origination, then the fee will be deducted from the reimbursement or applied toward the next visit or service.
- 5. If the insurance carrier requires a re-submission of the claim or has requested additional information, our medical biller will provide the medical information and records requested.
- 6. The Akasha Center for Integrative Medicine, LLC and de Mello Medical Corporation, makes no guarantee of payment. However best efforts will be made to serve our patients.
- 7. Payment is based on patients' health plan and claim may be subject to deductibles, co-pays, co-insurance and/or pre-existing conditions.

Patient's Name		
Signature		
Date		